



# Application for Assistance

If completing this form offline please write clearly using black pen as this form will be scanned.

Application on behalf of

Contact person Physical

address

Postal address: (if different)

Phone

Mobile

Email

Application for:

- Applicant only       Applicant and support person

Reason for application (please supply a copy of your appointment)

How will this help you?

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## Assistance Requested

Accommodation

Accommodation name

Number of nights  cost per night \$

Food allowance

Number of people  @ \$30 per person per night away.

Fuel allowance

Return km to appointment location  km

Total funds requested \$

I certify that the information concerning this application is true and correct.

Full Name  Signed  Date

Payee / account details: (the account to which payment will be made if grant is approved)

Account number Account

name

If posting by mail please send this completed application form to:

Central Otago Resilience Trust  
C/- Becky Ensor  
Checketts McKay Law Limited  
21 Brandon Street  
Alexandra

If you wish to hand deliver you application please do so at either of the following:

Central Otago Resilience Trust  
C/- Becky Ensor  
Checketts McKay Law Limited  
21 Brandon Street  
Alexandra

Central Otago Resilience Trust  
C/- Emma O'Reilly  
Checketts McKay Law Limited  
2d The Mall  
Cromwell

# Application Guidelines

## Objective

The objective of the Central Otago Resilience Trust is to offer financial assistance to local residents of the Central Otago region who suffer financial hardship as a result of a medical or psychological condition, illness or disease. The Trust is administered by its Trustees with guidance from advisory committees as formed from time to time, these people being members of the Central Otago community.

The Trust also aims to liaise with other organisations to facilitate the provision of goods and services as may be required by local residents of the Central Otago region who are suffering from a medical or psychological condition, illness or disease.

## Who can apply for funding from the Trust?

Any individual or their family who reside in the Central Otago region, and are suffering financial hardship as a result of a medical or psychological condition, illness or disease. The application must relate to an individual who resides in the area governed by the Central Otago District Council.

All applications must be received on the official Central Otago Resilience Trust application form, which is available from the Central Otago Resilience Trust website and from organisations supporting the Trust.

## Limitations of Grants

- It is the Trusts purpose to assist applicants and it is not intended to provide full cost recovery or funding of an applicant's costs.
- The maximum grant per event from the Trust is normally around \$500.00 however in special circumstances the Trust may provide a greater level of assistance.
- A single application cannot be made for multiple events unless considered reasonable by the Grants Approval Team.
- Each family or individual WILL NOT be limited in the number of applications per year.
- Grants for medical care or treatments are not able to be considered by the Trust.
- Applications will not be considered from commercial or profit orientated organisations or individuals.

## How are Grant Applications Decided?

A Grants Approval Team made up of representatives of the Otago community will meet when

required to consider applications as they arise and will endeavour to respond quickly to all applications.

The Grants Approval Team will recommend support or decline of an application and send this to the Trustees for confirmation. All decisions of the Trust will be final.

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## Assistance Available

- Accommodation – up to a \$150 per night
- Food cost of \$30 per person (Applicant and support person only) per day if overnighting
- Travel Costs
  - Fuel costs based on return km's to the medical facility
  - Airfares in some circumstances travel where travel to a more distant facility outside of Otago/Southland may be required and if travel by car is considered impractical

## Requirements

- Confirmation of medical appointment is required and proof of this must be provided.
- A bank account number of the applicant or their guardian must be provided and the Trust reserves the right to authenticate this.

## Advice to Applicants

It is the intention of the Trust that all applications will be decided with within 5 working days of the application being received.

- Successful Applicants

All successful applicants will be advised immediately a decision has been made. They are subsequently required to advise the Trust about the effect of the funding on them financially, their wellbeing and other points as they see fit, to assist the Trust in its activities.
- Unsuccessful Applicants

All unsuccessful applicants will be advised immediately a decision has been made. The Trust may make suggestions to the applicant that may help them either secure funds from the Trust in the future or direct them to other services that may be able to help.